



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

# Role of The Facilitator

**Presented by:**

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National Quality Assurance & Accreditation Project

*TERRA  
Lights*



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# Objectives

- To be familiar with and to use the handbook
- To apply consistently the role of the facilitator
- To optimize the contribution to the capacity building
- To facilitate DS process
- Upon request, to make further contributions to the development of the process and its continuing improvement.

# Agenda

- Identification of the Developmental Engagement.
- Purpose of the site visit.
- Judgments
- Personal specifications of the facilitator
- Roles and activities of the facilitator.
- Challenges.
- Working group.

# Phases of implementation of Egyptian QAA system

## 1- Transitional phase

- a) **Projects of IQAS**
- b) **Developmental Engagement Phase**

## 2- Accreditation phase

# Developmental Engagement

**To provide an opportunity for institutions to develop and test the effectiveness of their both quality system and solidity of their system.**

## Purposes and outcomes of Developmental Engagements

- **Developmental engagement will take place during the transitional period.**
- **Institutions use the opportunity to evaluate their quality assurance systems.**
- **Institutions are invited to participate in the developmental engagement by submitting an annual self-evaluation report.**

# Developmental Engagement

- **Will be conducted during the transitional period.**
- **Will not lead to accreditation.**
- **The outcome will not be used directly to determine accreditation at later stage.**

# Developmental Engagement Framework

- **Academic Programmes**
  - Intended learning outcomes
  - Curriculum
  - Student assessment
  - Student achievement
- **Quality of Learning opportunities**
  - Teaching and learning
  - Student support
  - Learning resources
- **Research and other scholarly activities**
- **Community Involvement**
- **Effectiveness of Quality Management and Enhancement**

## **Guidelines on the planning for the site-visit**

- **Initial planning in the institution.**
- **The institution and the agency will consider the time of the site-visit.**
- **Agency will compose the provisional team and approved by the Faculty.**

# Preliminary visit

- **To confirm the arrangements.**
- **To provide the initial feedback on the adequacy of the evaluative information.**
- **To confirm the supporting documentation to be available.**
- **TO agree on the timetable for the site-visit based on the typical timetable.**

## **Preliminary visit *(CONT.)***

- **To agree on the logistics including base room for the visiting reviewers.**
- **To ensure that the facilitator understands the methods and to brief him on his role.**

# Judgments

- **Using the criteria for the accreditation (annex p) .**
- **The judgments under each heading will be either to confirm that the institution has meet the criteria or further improvement is required to meet the criteria.**

## Outcomes of Developmental Engagement

- **The outcomes of each developmental engagement is a set of conclusions agreed by the visiting review team, conveyed in an oral feed back at the end of the site-visit and supported by a detailed review report which will remain confidential.**

## Arrangements for further improvements

- **The institution will be responsible for preparing its action plan for further improvement.**
- **The action plan will be informed by its mission, the report of the peer reviewer and the published criteria of the Agency .**



**GOOD LUCK**

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# Second Session

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**Who is  
the  
facilitator**



# The facilitator

- Academic staff

- Institution

- Working with

- Approach



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# Personal specifications

Characteristics

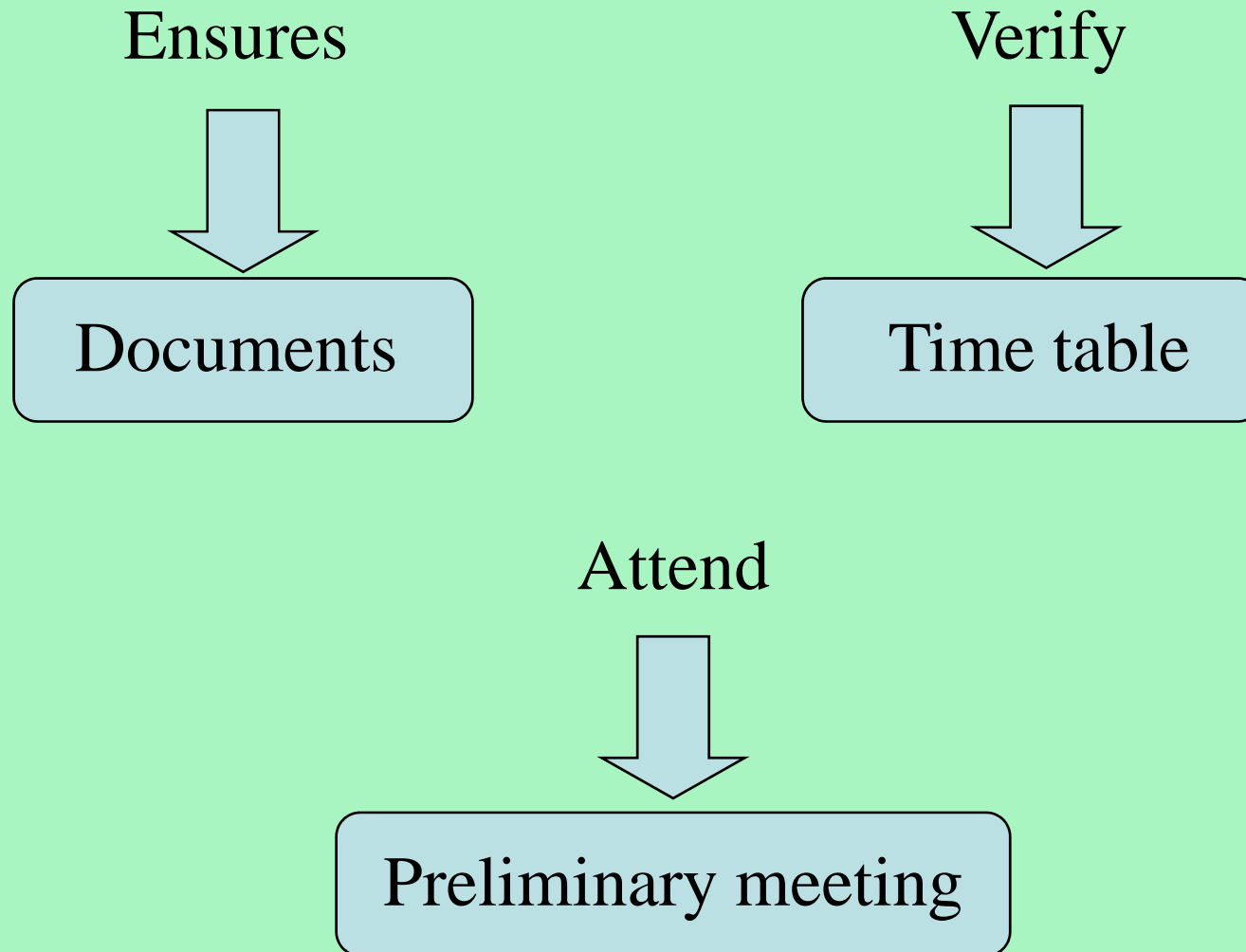
Team work skills

Knowledge &  
experience of QA  
initiatives

Commitment for  
the review  
process

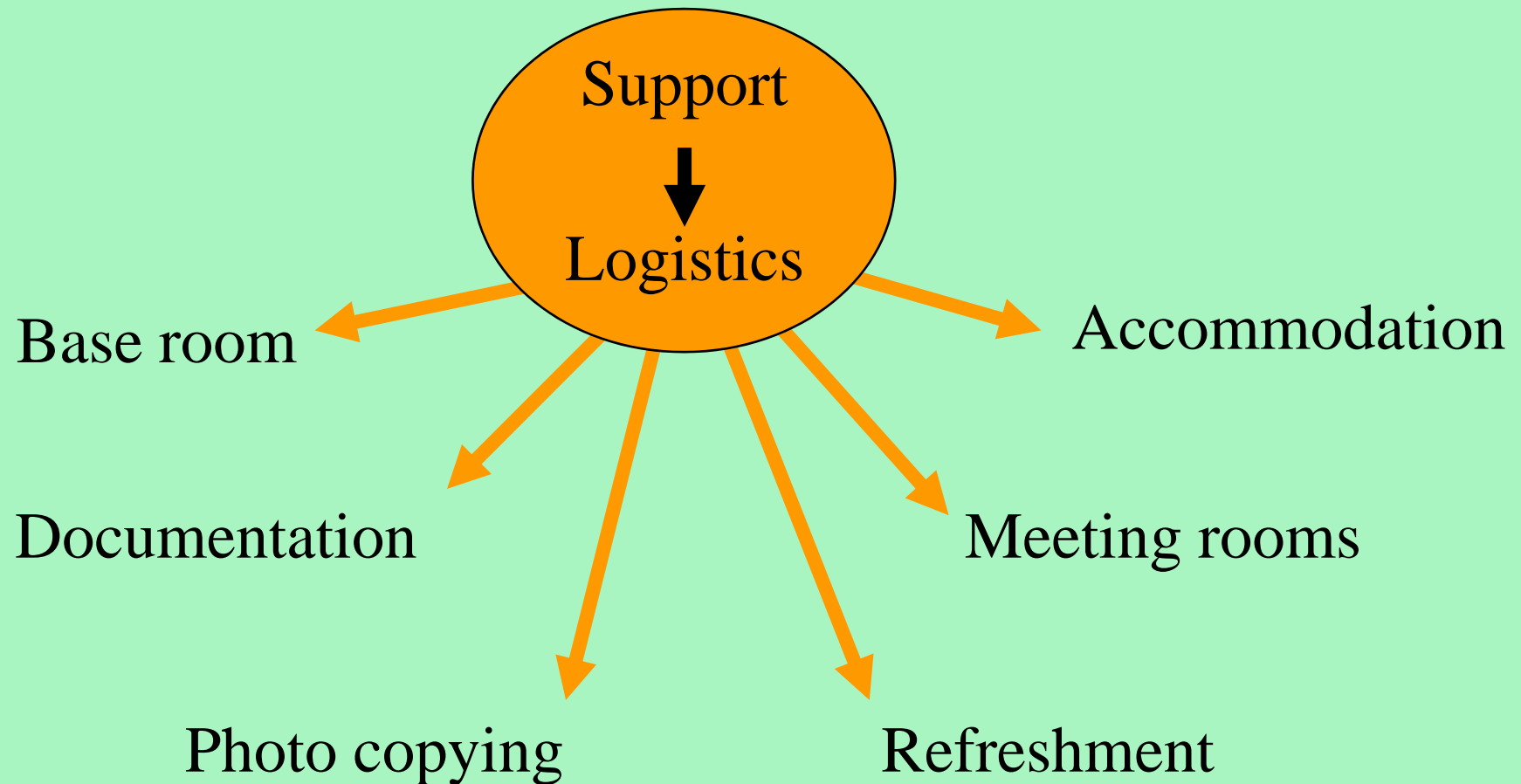
Mission, engagement in  
developments, methods of working

# Roles and activities during planning of the site visit



Cont

## Roles and activities during planning of the site visit



# Roles and activities during the site visit

Meeting attendance

Review team  
Final oral feedback

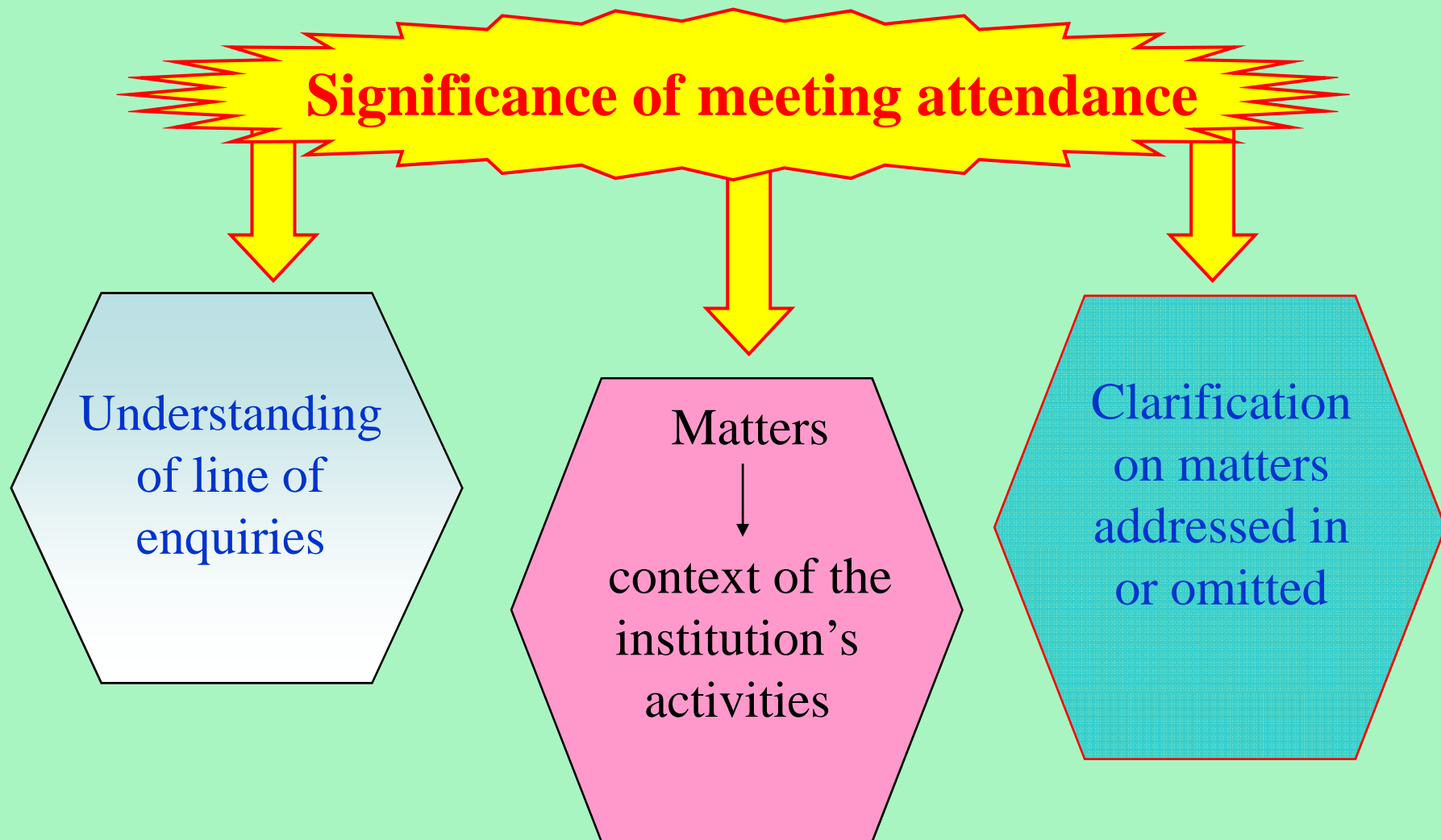
Reviewers & academic staff

But, he will not attend

- Peer review & students
- Peer reviewer & other stakeholders
- Final meeting of review team

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## Cont. Roles and activities during the site visit

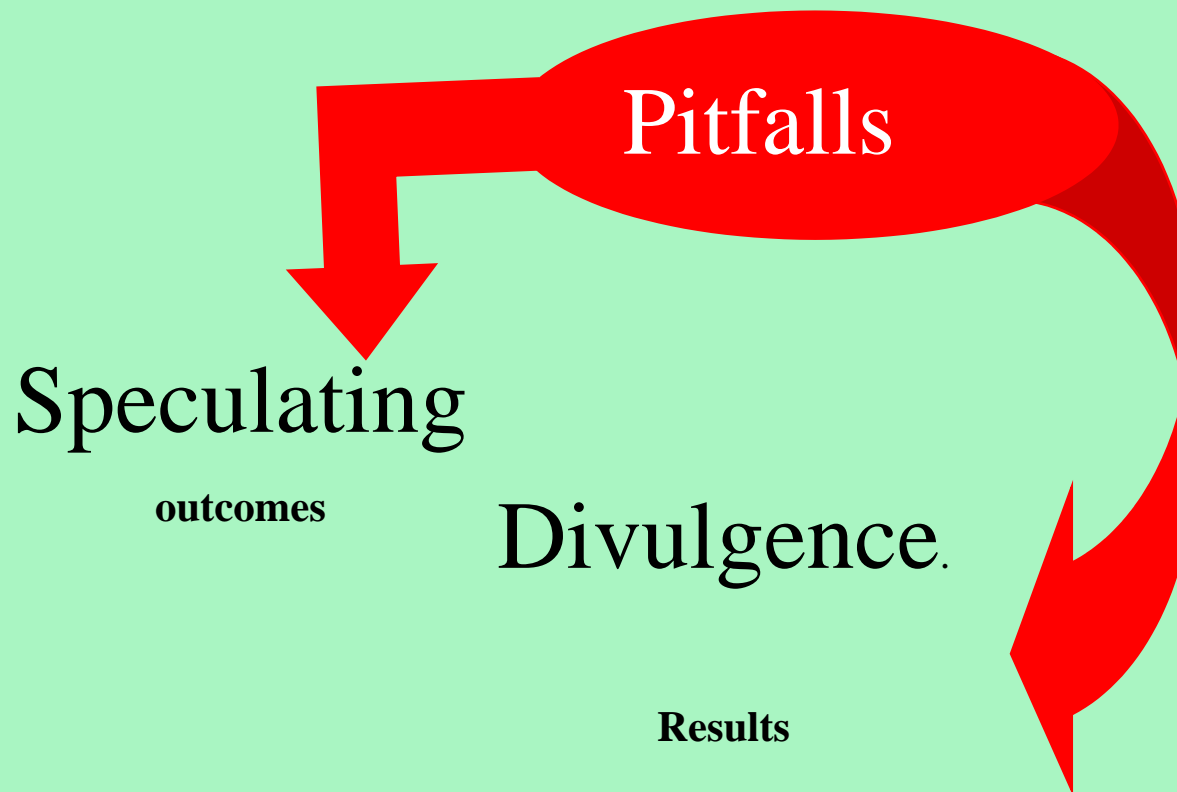


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## Cont. Roles and activities during the site visit

- Must be passive on the range of evaluation ↓bias ↑Co



# Role of the facilitator following the site visit

## Preparation of the institution's evaluation

Documents-T.T.-Stakeholders

FSM\_  
logistics\

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# Summary

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## The facilitator role

1. Documentation
2. Logistics
3. Clarification of any contextual matters
4. Meeting attendance
5. Debrief the institutions after the site visit
6. Evaluate the process



# Timeline

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# Group Exercises

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