

Quality Assurance & Accreditation Project



Peer Reviewer - Basic Workshop 2

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Program Specification

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1. General Information
2. Core (Basic) Information
3. Professional Information

General Information

- University
- College (Faculty)
- Department
- Title
- Coordinator
- External Evaluator
- Last date of programme approval

Professional Information

- **Aims:**

Aims are the broad intentions and orientation of the programme of study, i.e. what the programme plans to do for the students and how.

- Goals that are mission driven and which inform ILOs.
- Written in a general manner expressing broad purposes and intent.

Intended Learning Outcomes (ILOs)

- They describe what the students should be able to do or demonstrate, in terms of particular knowledge, skills and attitudes, by the end of the programme.
- The complete ILOs of the program should be given such that the courses of the programme can be justified.

ILO's :

- Knowledge and understanding.
- Intellectual capabilities.
- Professional and Practical skills.
- General and Transferable Skills.

Academic standards

Specific standards decided by the institution, and informed by external references and including the minimum knowledge and skills to be gained by the graduates from the programme and fulfilling the stated mission of the institution.

Benchmarking

Reference points with which to compare the standards and quality of a programme. Therefore, benchmark statements represent general expectations about the standards of achievement and general attributes to be expected of a graduate in a given subject area.

Program Structure

| Credit hours / courses (%) | Compulsory: Elective: |
|--|----------------------------------|
| Courses of basic science (%) | |
| Courses of humanities and social sciences (%) | |
| Courses of computer applications (%) | |
| Courses in specialization (%) | |
| Field training (%) | |

Program Matrix

| Courses | Skills | | | | | | | |
|---------|--------|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| A | X | | X | X | | | | |
| B | | X | X | | | X | | |
| C | X | | | | X | | X | |
| D | X | X | | X | X | | | |
| E | | | | | | X | X | X |
| F | | | X | X | | | | X |
| G | X | | | | X | X | X | X |

Strategies of Teaching & Learning

- **Self – Learning**
- **Teaching and learning methods**
- **Policy for teaching and learning of disables**
- **Policy for teaching and learning of distinguished students**

Program Admission Requirements

General criteria and rules for admission of students and from which level the programme starts (Specialization, Pre-requisite courses and Others).

Regulation for Progression and Completion

- Unites or credit hours
- Passing in all or some of registered courses
- Completing the courses of major and minor (units)
- Others

Student Assessment (Policy)

■ TOOLS

- Oral
- Written exams
- Assignments
- Practical exams.

■ TIME SCHEDULE

- Mid-term exam. (6th week)
- Practical exam. (12th week)
- Final exam. (14th week)

Program Assessment

- **Peer reviewers**
- **Graduates feedback**
- **Stakeholder questionnaire**
- **Skill – gap analysis Survey**
- **Others**
(time schedule – method – samples .. etc.)

Programme Evaluation

- **Regular evaluation**
- **Stakeholders doing the evaluation and how?**
 - 1- **Senior students**
 - 2- **Alumni**
 - 3- **Peers**
 - 3- **Stakeholders (Employers)**
 - 4- **External Evaluator (s)**
 - 5- **Others**